



Naresuan University Announcement

Re: Qualifying Examination Guidelines for Ph.D. Students

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To ensure that the implementation of the Qualifying Examination is carried out in an organized and efficient manner in accordance with Naresuan University Regulations on Graduate Education of B.E. 2542 (No. 2); therefore, by virtue of Section 20 of the Naresuan University Act of B.E. 2533 and the Naresuan University Act of B.E. 2541 (Amendment No. 2) together with the Naresuan University Graduate School Committee Resolution at the Meeting No. 3/2544 held on the 7th of August 2001 and the Naresuan University Executive Council Resolution at the Meeting No. 26/2544 held on the 22nd of August 2001, the Qualifying Examination guidelines for Ph.D. students were determined as follows:

Clause 1. Preparation of the examination schedule and examination announcements.

1.1 Naresuan University Graduate School prepares the examination schedule and submits it to the university for approval.

1.2 Naresuan University Graduate School finalizes the examination schedule approved by the university and makes the examination announcement to the faculty responsible for the course/the department concerned/academic service center.

1.3 Faculty responsible for the course/academic service center makes the announcement to the department, major advisor, and the students involved.

Clause 2. Application for the examination

2.1 The student requests for the Qualifying Examination application form from the Graduate School or the faculty responsible for the course.

2.2 The student completes the application form and submits it to the Division of Academic Affairs, Naresuan University, for consideration and registration.

2.3 The student pays the examination fee at the finance and accounting division. The finance and accounting checks the application of the student.

/2.4 Naresuan University Graduate School...

2.4 Naresuan University Graduate School prepares the official list of candidates for the exam, makes an announcement, and provides the faculty responsible for the course with a copy of the official list.

Clause 3. Exam preparations

3.1 Naresuan University Graduate School requests for the list of the examination committee for the written examination and oral examination from the faculty responsible for the course, prepares the appointment order of the examination committee, proposes for the approval of the examination committee to the university, and notifies the faculty responsible for the course.

3.2 The examination committee prepares the exam/selects the exam questions and issues the exam.

Clause 4. Conducting the exam and checking of the results

4.1 The faculty responsible for the course makes an order to appoint the examination committee and conducts the examination according to the schedule.

4.2 The faculty responsible for the course sends an invitation letter to the examination committee to check the written and oral examinations.

4.3 The faculty responsible for the course gathers the test results, attach 3 sets of the examination papers, then submits them to the Graduate School.

Clause 5. Processing and assessment of the examination results

5.1 Naresuan University Graduate School prepares an order to appoint a committee to review the results and propose to the university for consideration, approval, and appointment.

5.2 Naresuan University Graduate School prepares to process the results of the exam.

5.3 Naresuan University Graduate School calls for a committee meeting to evaluate and consider the results, makes an announcement of the examination results and sends it to the faculty responsible for the course, and notifies the Division of Academic Affairs of Naresuan University.

/5.4 The faculty responsible...

5.4 The faculty responsible for the course informs the students of their examination results individually.

Clause 6. In the event that a problem in compliance with the implementation of this announcement or an issue not stated in this announcement arises, the matter must be presented to the Naresuan University Executive Committee as the case may be.

Effective from Academic Year 2001 onwards.

Announcement Date 22nd of August 2001

(Associate Professor Dr. Monthon Sanguansermisiri)
President, Naresuan University